

HEIDELBERG ATHLETICS CLUB CONSTITUTION

1.0 TITLE

- 1.1 The Club shall be called Heidelberg Athletic Club.
- 1.2 Hereinafter referred to as "The Club".

2.0 HEADQUARTERS

- 2.1 The headquarters of the club shall be within the Heidelberg Municipal Area.

3.0 OBJECTS

- 3.1 To promote the interest and development of athletics.
- 3.2 To foster a spirit of harmony and comradeship amongst all members.

4.0 CLUB COLOURS

- 4.1 The club will wear green clothes with a yellow line, the final colour and design to be finalised.

5.0 MEMBERS AND MEMBERSHIP

- 5.1 All members to be amateurs as defined by Athletics South Africa.
- 5.2 Members shall consist of:
 - 5.2.1 Active members.
 - 5.2.2 Inactive members.
 - 5.2.3 Junior members.
 - 5.2.4 Honorary members.
 - 5.2.5 Life Honorary members.
- 5.3 Active members shall take out Vaal Triangle Athletics licenses.
- 5.4 Junior members shall be under 18 years of age.
- 5.5 Affiliation:
 - 5.5.1 The Club shall be affiliated to, and subject to, the jurisdiction of Vaal Triangle Athletics.
- 5.6 Honorary members may be elected by the committee for their year of office.
- 5.7 Should extraordinary services have been rendered to the club by an individual, he may be awarded Honorary Life Membership of the Club. Nominations for such membership shall be submitted to the Communications person in writing and shall be placed before the Committee of the day for ballot.
- 5.8 Application for membership shall be made by completing and signing the club's proposal form. Such application shall be considered by the committee at its next meeting.
 - 5.8.1 Upon election to the Club, every member shall be issued with a copy of this constitution.

6.0 COMMITTEE

- 6.1 The Committee shall be elected from members of good standing. Should any nominee be absent at the Annual General Meeting, his name shall go forward only if he has signified his consent in writing.
- 6.2 The Committee shall consist of the following:
 - 6.2.1 Chairman,
 - 6.2.2 Vice Chairman,

- 6.2.3 Communications Person,
- 6.2.4 Treasurer
- 6.2.5 Club Captain
- 6.2.6 Minimum of four other members.
- 6.3 The committee shall be elected from members of good standing at the Annual General Meeting or at a special general meeting and shall hold office until the next Annual General Meeting.
- 6.4 In addition to members elected at the General Meeting, members may be co-opted at the discretion of the committee.
- 6.5 The Communications Person shall record the business and resolutions of all meetings and conduct and preserve all correspondence on behalf of the Club.
- 6.6 The Treasurer shall:
 - 6.6.1 Keep proper records of all financial transactions of the Club,
 - 6.6.2 Prepare for submissions at the Annual General Meeting an audited balance sheet and statement of receipts and payments for the previous year,
 - 6.6.3 Submit monthly for confirmation by the Committee all accounts against the Club,
 - 6.6.4 Open an account in the name of the Club at a bank or building society as approved by the Committee,
 - 6.6.5 Cheques and withdrawal slips drawn on this account shall be signed by two of the Chairman, Vice Chairman, Communications Person or Treasurer.
 - 6.6.6 Subscription renewal advice to be sent out at the 1st December of each year.

7.0 ANNUAL SUBSCRIPTIONS

- 7.1 Annual subscriptions to be set by the Committee of the day.
- 7.2 Subscriptions become due and should be paid within thirty days after 1st January of each year.
- 7.3 Any member who has not paid his subscriptions within 60 days after the last day of February shall be considered being in default.
- 7.4 Any member considered to be in default shall have no right to take part in the Club activities or vote at any meeting.
- 7.5 Any member who is in default for a minimum of six months, may at the discretion the Committee have his membership terminated.
- 7.6 Subscriptions to accompany application for membership.
- 7.7 After 1st July, 50% of annual subscriptions or any such reduced amount shall be payable.

8.0 GENERAL MEETINGS

- 8.1 The Annual General Meeting shall be held in November each year.
- 8.2 Fourteen days notice shall be given of a General Meeting
- 8.3 A quorum shall consist of at least sixteen members. Junior members shall be represented by one parent/guardian per family of junior members.
- 8.4 If a quorum cannot be attained at a General Meeting, a further special General Meeting shall be called and all members attending such a meeting shall form a quorum and such a meeting shall be held within 14 days of the original scheduled meeting.
- 8.5 A Special General Meeting shall be called within 30 days if so requested by at least one third of the members.
- 8.6 The committee may, at their discretion, convene a Special General Meeting.

- 8.7 The Club shall not be dissolved except by a resolution passed by at least two thirds of its members.
- 8.8 In the event of dissolution, any monies or other assets shall become property of the Vaal Triangle Athletics.

9.0 COMMITTEE MEETINGS

- 9.1 Committee meetings shall be held at least once a month.
- 9.2 Emergency meetings may be convened at the request of any Committee member at the discretion of the Chairman.
- 9.3 Any committee member failing to attend three consecutive meetings without due cause shall at the discretion of the committee relinquish his post.
- 9.4 A quorum shall consist of at least five members.

10.0 ALTERATIONS TO CONSTITUTION

- 10.1 This Constitution shall not be amended unless a majority of at least two thirds of members present vote in favour of such an amendment at a General Meeting.
- 10.2 Fourteen days notice shall be given of any intention to amend this Constitution.

11.0 INDEMNITY

- 11.1 The Club does not hold itself in any way responsible or liable in any manner for any fatality or accident by any of its members which may occur before, during, or after any pursuance of any of the Club's activities.
- 11.2 No member shall have cause for legal action on account of alleged wrongful expulsion or suspension or any other action of the Committee.
- 11.3 The Committee shall sue or be sued in the name of the Club, and no member of the Committee shall be held personally liable.

12.0 RESIGNATION

- 12.1 Any member wishing to resign from the Club shall do so by notifying the Secretary of his intention in writing. Nevertheless, such a member will remain a member of the Club for a period of seven days after the post date. He shall remain liable to the Club for any amount which is due by him and no certificate of clearance shall be issued to him whilst any fees or property of the Club are outstanding.

13 INTERPRETATIONS

- 13.1 The terms of this Constitution shall apply Mutatis Mutandis to the females of the Club.
- 13.2 In case of doubt as to the meaning or effect of any portion of the Constitution, the interpretation of the Committee shall be final and binding on members.

14.0 MATTERS NOT COVERED BY THIS CONSTITUTION

- 14.1 Subject to confirmation at the Annual General Meeting of the Club, the Committee shall be empowered to deal with any matter not herein provided for.